



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**PROGATI COLLEGE, AGOMANI**

VILL KALDOBA PT III, P.O AGOMANI, P.S AGOMANI, DIST DHUBRI (ASSAM),

PIN 783335

783335

[www.progaticollege.com](http://www.progaticollege.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Progati College Agomani is a prospective higher education institution that offers B.A. course and is affiliated to G.U, Assam. The college was founded on August 18, 1991, and is located on Assam's Indo-Bangla Border. The college was founded with the admirable goals of filling the gap in higher education in this underserved rural community, which had been falling behind in terms of education for a few decades. A small group of local educationists- some of whom had formal education- made a modest effort. The institution currently provides arts courses. The College organises tutorial classes, seminars, workshops, and group discussions. The institution provides arts courses in eleven fields with nine major options. In addition, the college has made B.A. and M. A. course under KKHSOU available to students. Additionally, the college offers some Certificate/Diploma courses for developing skills of the students such as **One Year Yoga Certificate Course, One Year Certificate course in Rajbangshi Language, Scouts & Guides and Diploma in Computer Application**. The Certificate courses are self financed. Moreover, the Government of Assam has enlisted its name to introduce Science Stream and provided an amount of 10,00000 (Ten Lakhs) to establish a laboratory which has been already utilized. However, the college is still waiting for the permission of Government to start the classes of science.

The college has produced a few notable accomplishments during the last few years, such as **75%** result. It is undeniable that the college's current standing is a result of the management, staff, students, and, of course, the ongoing assistance and collaboration of the local population as a whole. These successes serve as a reminder of our dedication. We thank the founders for their work and look forward to a prosperous future.

In spite of financial crisis the college provides higher education at the UG level, for students' all-around development, and engage in community service. The college has permanent affiliation to G.U. The college received UGC certifications **2f and 12B on 20-02-2017**.

According to the venture rule of Govt. of Assam the college has been provincialised on **01.01.2013**.

### Vision

The vision of Progati College, Agomani attempts to provide qualitative higher education, which will inspire and empower the students to shine their future in a changing world.

### Mission

Our goal is to create a sustainable atmosphere where the Asst. professors and staff may help the teaching and learning process with active participation. We also want to inspire students to develop skills for lifetime learning and to learn using the following inputs/outputs:

- Intellectual exercises based on effective teaching and interaction programme.
- Good Academic Environment.
- Staff and Faculty development initiative.

- Activities in Research and development to mould students into rational thinkers, competent persons and responsible national citizen.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Dynamic and youthful teaching /Non-Teaching Staff.
- Green and pollution free campus.
- Some of the students are expert in co-curricular activities like sports, cultural programmes etc.
- Well-stocked central library, departmental libraries.
- Free internet and Wi-Fi facilities for office, teaching staff and students within the campus.
- Effective implementation of the curriculum prescribed by the affiliating university.
- In addition to hosting seminars, workshops, and lectures, the institution supports faculty involvement in research.
- The management and stakeholders help the IQAC in developing and implementing its policies as it works consistently to improve the quality of education.
- The yearly college magazine and the wall magazine both encourage students to publish their feelings/thoughts.
- The various cells, committees, and IQAC actively participate in various student-focused events.
- A positive attitude and pleasant relationships with society.
- Teachers participate in a variety of local programmes and social services.
- Good administration-teacher-student relationships.
- Girl's common room and boys common room.
- Hygienic canteen.
- Certificate and Diploma courses for students skill development.
- Auditorium and Seminar Hall.
- Smart Class Rooms.

### Institutional Weakness

- Country side area.
- Running Arts stream only.
- Financial crisis.
- No Boys and Girls hostel.
- No permanent boundary.
- Lack of language laboratory.
- Economically downtrodden area.
- Sufficient land for playground but for the lack of fund yet not developed.
- Lack of digital library.
- Shortage of full-fledged permanent teacher in each department.

### Institutional Opportunity

- The college has the opportunity to become the center for quality higher education.

- The institution can grow by offering skill-based courses, PG courses in select disciplines, and majors in non-major subjects.
- It can help pupils to improve their interpersonal and soft skills. It may introduce diploma programmes in fields like tourism, farming, and entrepreneurship.
- Further overall development can be done with required equipments and software.
- For widening the scope for employment, short term courses or workshops can be organized. The institution can work to address the infrastructure gaps utilising grants received from RUSA, the Assam government, and other stakeholders.
- The institution can introduce regular courses on spoken English and personality development.

**At present the College has the following opportunities:**

- Well equipped library.
- Digital Class room.
- Play ground for sports & games.
- Positive academic atmosphere.
- Diploma Course in Yoga.
- Scout and guide.
- Research and Innovation.
- Year wise College magazine, journal, wall magazine.
- Educational Tour (Field work Report preparation/ Minor Project).
- Six months Computer Certificate Course.
- Year wise Health camp.
- Awareness programme on different issues.
- Carrier and job oriented programme.
- One Year Certificate Course in Rajbangshi Language.
- Hyginic Canteen.

**Institutional Challenge**

- The teachers are under pressure in completing their courses because regular classes are often hampered by their involvement in other govt. duties like Election, Gunotsav, Census, NRC etc.
- One of the major challenges is to increase the involvement of parents and alumni in different activities.
- The college has the challenges to increase the enrollment of students and minimize the rate of drop students.
- Poor economic background of large number of students.
- As a agriculture based society, most of the students spend time at cultivation to help their parents.
- Lack of confidence among students as they have low communication skill in other language.
- Still to be full-fledged many teachers post.
- Lack of greenness due to low land.
- Poor infrastructure.
- Lack of digital library.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Progati College, Agomani is affiliated to Gauhati University, Assam and follows the UG level curriculum of Arts Stream. As the college is affiliated to the Gauhati University, so it develops the curriculum offered by the University.

The IQAC of the college prepares Academic Calendar, College Prospectus which is distributed to the students and teachers for the well academic communication.

The IQAC of the college prepares master routine for the smooth conduct of the classes and provides it to every department. The heads of the departments also prepare departmental routine and distribute the courses among the faculty.

The teachers have recorded the students' attendance in the class register book in the class.

The college conducts the Sessional examination as per academic calendar for every semester. The final examination is held in the college as per schedule of examination board of university.

Answer scripts of Sessional examination are evaluated by the teachers of the concerned department in the college. And the marks of Sessional Examination are maintained in the register book in every department. The marks of final examination are maintained in the register book by the office of the college.

The college implements college magazine “**PROGYA**”, wall magazine “**JAGARAN**” and college research book “**PROGATI**” yearly.

Home assignment, field work reports are provided by students as per the requirement of the concerned department. The home assignments are assessed by the subject concerned faculty. The college also provides provision of education tour for the students.

The college offers three certificate courses and one diploma course. Such as “One Year Certificate course in YOGA”, One Year Certificate course in Rajbangshi Language”, “Scouts & Guides” and “Six Month Diploma Course in Computer Application (DCA)”.

The college collects Feedback from the students and is analysed by feedback committee. If any problem arose by the students through the feedback it is forwarded to the Governing Body through IQAC for the necessary action.

For the academic and professional progression the faculty of the college has opportunity to initiate Orientation and Refresher Programme, seminar, workshop, and conferences.

The teachers maintain teaching plan, lesson plan, class diary and monthly progressive report.

### **Teaching-learning and Evaluation**

All necessary information regarding admission and rule and regulation has been displayed in the college prospectus, college website and Notice Board.

The college follows the guideline and direction of the Parent University and Govt. of Assam. The students belonging to SC/ST/OBC category are facilitated as per the guideline and direction of the Govt. of India.

For the continuous process of evaluation of the students, Unit test, Group discussion, seminar etc are being adopted.

To extend the knowledge of students various issues such as social activities, educational tour, field work reports preparation, awareness programme are adopted.

College magazine and Wall magazine have been published annually to inspire the students for creativity.

The college conducts the Sessional examination as per academic calendar for every semester. The final examination is held in the college as per schedule of examination board of university.

Answer scripts of Sessional examination are evaluated by the teachers of the concerned department in the college. And the marks of Sessional Examination are maintained in the register book in every department. The marks of final examination are maintained in the register book by the office of the college.

Numerous students can pursue UG and PG course through the study center of **Krishna Kanta Handique State Open University** which is established within the campus.

The library provides necessary course related books and reference books to the students. The students are facilitated with the competition success books and guide books to extend their knowledge.

### **Research, Innovations and Extension**

It is a big challenge for the college to extend the qualitative and quantitative area of Research and Innovations. Yet the college takes steps of some Innovative activities and Research works to extend the knowledge of teachers and students.

The college publishes college magazine “**Progya**”, wall magazine “**Jagaran**” and a research book “**Progati**” to enable and empower the creativity of students and teachers.

The teachers of the college initiate in different conferences, workshops and seminars (National/International/Regional).

To motivate the students, seminars, home assignment, preparation of field work reports, educational excursion are adopted by the college.

For extensive information to the students, various awareness programme and cultural programmes are held in the college.

The college has a NSS unit which organizes various programme of social work.

### **Infrastructure and Learning Resources**

Progati College, Agomani has an area of 6.61 acres of land with an area of 4519.81 sq meters covered with building. There is adequate number of class rooms, auditorium/seminar hall, two smart class room, separate departments etc.

The college has Wi-Fi and Internet facility for the students and teachers within the college campus.

There is a central library which provides the students and teachers with text books and various informative newspapers, journals, competitive success. The library has also Wi-Fi and Internet facilities.

Every department has departmental library to facilitate the honours students.

There is a computer center for the students' skill development with 7 computers along with internet connection.

The students can use a field for Sports & Games within the college campus. As per MOU with Agomani Higher Secondary School the college provides a playground to the students of this college for major games.

For the encouragement of the students various cultural activities and events are organized in the college such as college week, freshmen social, milad-e-mehfil, Saraswati puja, cultural functions, local festivals, national & international events, birth anniversary etc.

The college has an approved Governing Body for the management. This Governing Body frames policy for the infrastructure and the college follows its rules and guidelines.

### **Student Support and Progression**

The college publishes prospectus every year to the students at the time of submission of admission form and the college uploads it in the college website through which the students get information about the admission procedure, rule and regulation, course offered, course combination etc. The prospectus focuses vision, mission and objectives of the college through which the students get clear concept about of college.

As per the order of Assam Government the college provides free-ships admission to the students of BPL category. The students also enjoy SC/ST/OBC/Minority scholarships by the Government.

To empower the creativity of the students and teachers, the college publishes college magazine “**Progya**”, wall magazine “**Jagaran**” and a research book “**Progati**” to enable and empower the creativity of students and teachers.

To motivate the students seminars, home assignment, preparation of field work reports, educational excursion are adopted by the college. The teachers of the college initiate in different conferences, workshops and seminars (National/International/Regional).

The college has a website at [www.progaticollege.com](http://www.progaticollege.com) through which information are updated for the students.

The college has done tutorial classes, remedial classes, group discussion to enhance the students learning ability.

The college has organized various awareness programmes related to plantation, environment, gender equality, health etc.

The college offers three certificate courses and one diploma course such as “One Year Certificate course in YOGA”, One Year Certificate course in Rajbangshi Language”, “Scouts & Guides” and “Six Month Diploma

Course in Computer Application (DCA)". Moreover, the college adopts NSS Unit to enable the students about social services..

The college collects Feedback from the students and is analysed by feedback committee. If any problem arises in the feedback, it is forwarded to the Governing Body through IQAC for the necessary action.

The college has an elected body of Students' Union under the guidance of the Principal.

The college has Grievance and Redressal Cell, Anti Ragging and Sexual Harassment cell through which the Grievances of students are solved.

The poor students are helped by giving them book and monetary assistance.

There is a study center KKHSOU for students to pursue higher education.

### **Governance, Leadership and Management**

The college is situated in the Indo Bangla Border and backward area which is the only institution to provide the quality of higher education.

The college has a governing body for the management which is approved by the Director of Higher education. The governing body is the policy maker for the management of this institution. President, the head of the governing body and principal, the secretary of G.B. implements the policies taken in the G.B. meeting for the smooth conduct and management of the college.

Besides, the college introduces several cells and committees to conduct the various programme initiated by the college.

The institution follows rules and guideline of Affiliated University, UGC and State Government for employment admission utilization of fund and overall management.

The college has adopted certain welfare programmes for the teachers and students.

The faculty members are encouraged to attend various conferences, workshops, seminars, Orientation and Refreshers programme.

Annual budget is prepared and audited by Chartered Accountant.

Moreover, the college has IQAC as per NAAC guideline comprising with teachers of several departments to ensure the quality of teaching-learning.

### **Institutional Values and Best Practices**

To ensure the cleanliness and fresh environment, the college has practice of gardening, cleaning of campus. There is a Green campus committee in the college in which is a caretaker of gardens and campus cleaning.



The college also takes step to reduce the consumption of electric energy. The college practises the use of LED bulb or tube and replaced by traditional bulb or tube. The Gaon Panchayat of Agomani has also taken initiative and installed two solar systems in the college campus.

The college takes initiative in maintaining gender equality. To make aware of it, the students awareness programme relating to gender equality has been organized. The students of both genders are facilitated to participate in Student Union election and no gender discrimination has been considered.

**The college has taken two practices as its best:**

The first one is **Cleanliness and Green campus** with a vision to promote sustainable and eco-friendly practices. The college has initiation with Gardening, Plantation drive, awareness programme, rallies, excursion, educational tour to accelerate environmental consciousness among the human community for a sustainable, pollution free and healthy life ahead.

The Second one is the yearly publication of college magazine "**Progya**", wall magazine "**Jagaran**" and College Research Book "**Progati**" which motivate the creativity of teachers and students in writing and thinking.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	PROGATI COLLEGE, AGOMANI
Address	VILL KALDOBA PT III, P.O AGOMANI, P.S AGOMANI, DIST DHUBRI (ASSAM), PIN 783335
City	Agomani
State	Assam
Pin	783335
Website	<a href="http://www.progaticollege.com">www.progaticollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Basir Uddin Bepari	03662-295416	9678533514	-	bubepari68@gmail.com
IQAC / CIQA coordinator	Ganesh Chandra Saha	-	8473885488	-	ganeshchandrasaha8@gmail.com

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Gauhati University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	20-02-2017	<a href="#">View Document</a>
12B of UGC	20-02-2017	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VILL KALDOBA PT III, P.O AGOMANI, P.S AGOMANI, DIST DHUBRI (ASSAM), PIN 783335	Rural	6.61	4519.81

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arabic	36	H.S.S.L.C Passed	English,Assamese	20	2
UG	BA,Assamese	36	H.S.S.L.C Passed	Assamese	40	12
UG	BA,Bengali	36	H.S.S.L.C Passed	Bengali	20	0
UG	BA,Economics	36	H.S.S.L.C Passed	English,Assamese	30	6
UG	BA,Education	36	H.S.S.L.C Passed	English,Assamese	70	67
UG	BA,English	36	H.S.S.L.C Passed	English	20	1
UG	BA,Geography	36	H.S.S.L.C Passed	English,Assamese	20	4
UG	BA,History	36	H.S.S.L.C Passed	English,Assamese	20	0
UG	BA,Philosophy	36	H.S.S.L.C Passed	English,Assamese	30	10
UG	BA,Political Science	36	H.S.S.L.C Passed	English,Assamese	30	27
UG	BA,Sanskrit	36	H.S.S.L.C Passed	English,Assamese,Sanskrit	20	0

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				22			
Recruited	0	0	0	0	0	0	0	0	21	1	0	22
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				6			
Recruited	0	0	0	0	0	0	0	0	3	3	0	6
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				12
Recruited	11	1	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	1	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	309	0	0	0	309
	Female	325	0	0	0	325
	Others	0	0	0	0	0
Diploma	Male	55	0	0	0	55
	Female	71	0	0	0	71
	Others	0	0	0	0	0
Certificate / Awareness	Male	121	0	0	0	121
	Female	270	0	0	0	270
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	13	11	10	14
	Female	14	12	2	5
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	111	61	44	67
	Female	102	63	41	44
	Others	0	0	0	0
General	Male	137	95	75	98
	Female	92	71	41	55
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		469	313	213	283

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The college has already made different cells, including “Women empowerment, Community development, Inter college teaching learning system, rural education, Environmental development, rural development” etc. Moreover, the college has Journal and Magazine through which students are encouraged to write articles, poem, essays and short stories so that their creative and critical thinking are developed. Moreover, the college aims at the cultural and physical development of the students and for that different kind of sports and musical events are encouraged in different occasion of the college. The college has introduced DCA course, Rajbangshi Language course and One Year Yoga certificate</p>
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	course for skill enhancement of students in collaboration with NIELT, Rajbangshi Sahitya Sabha (Assam) and District Patanjali Yoga Samiti respectively.
2. Academic bank of credits (ABC):	The college has not registered under ABC but has planned to do so. The college has introduced DCA course, Rajbangshi Language course and One Year Yoga certificate course for skill enhancement of students in collaboration with NIELT, Rajbangshi Sahitya Sabha (Assam) and District Patanjali Yoga Samiti respectively.
3. Skill development:	The college has plan to introduce more skill oriented and job oriented courses. The college made skill subject compulsory for the students of all departments. Moreover the college advises students for under taking online skill education for their better future. The college has already implemented Yoga, DCA, Rajbangshi Language courses. Educational trips are also encouraged by the colleges to visit different hill stations and historical places throughout India.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In terms of communication students are taught in both English and Assamese. For better understanding of the courses the teachers also use local language in the class. The college has been practicing regional, national and local cultural programme. The college has the facility of well equipped library where the Vedas, Upanishad, Ramayana, Mahabharata, Books as Indian ancient heritage are available. The students of Sanskrit Department, as well as English Department studies those books regularly as there is a part of Indian myth, which includes Mahabharata, Sankuntalam and other ancient histories of India in English honours. All these topics are regularly taught in the college in different departments like Assamese, English, Sanskrit, History etc.
5. Focus on Outcome based education (OBE):	Internship during college life is eventual for the carrier development and successful outcomes of a student. Through there are not sufficient facilities in the college for internship/apprenticeship sometimes the college undertakes Job oriented workshop and campus interviews through which the student can develop their skills and make themselves fit to get a job. The students can also develop their problem solving capacity, multi tasking ability, punctuality

	etc. through these programmes.
6. Distance education/online education:	The college is going to introduce science stream within a very short period as the Assam Government has already sanctioned the proposal and declared to establish the same. Already the college has the Centre of K.K. Handique state Open University where students from different stream have been enrolled. On the other hand, the college has already decided to introduce some vocational courses like Tailoring, Driving, Embroidery etc. so, that the students doesn't focused on only specialized subject and the Grow Enrolment Ratio increase.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) has been setup in the college on 25th December 2021, in collaboration with District Election Administration Voters Awareness Programme has been done in which the system of linkage of Aadhaar with EPIC card, new enrollment in voter list are shared to the participants. The aim of this Awareness programme is to developed national citizenship in future. National Voters day is observed every year in the college in which Electoral Engagement and participations, choice and ethical ballots decision are focus.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	ELC Committee: The college has formed ELC as follows: Teacher Co-ordinator • Mr. Sajal Kumar Sen (Assistant Professor Dept. of Political Science) Campus Ambassador: • Saiful Raz (B.A. 3rd Semester Student) • Ruma Roy (B.A. 3rd Semester Student) Electoral Literacy Club: • Nice Ali (Student) • Akash Kar (Student) • Koushique Sen (Student) • Taniya Hoque (Student) • Enamul Ali (Student) • Firdus Rahman (Student)
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under	Innovative Programme and initiatives under taken by ELC. The ELC member participates in the programme related to Election held in the college. They respond and assist the district election administration in conduct of the poll. They also joined in the training programme organized by district election administration.

<p>privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Every year, the College observes Voters Day. The college likewise arranges Voters Awareness Programme as a team with District Administration to sharpen the significance and arrangement of voter enlistment registration. The ELC individuals from Progati College have splendid support in electoral cycles and mindfulness drives.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Students over the age of 18 who have not yet registered to vote in the electoral roll are not directly initiated into the college, but through the awareness programmes held in the college by District Election Administration, teachers, students, and the local public is made aware of the importance of voter registration. As required by the District Election Administration, the ELC members occasionally work.</p>

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
834	618	562	760	902
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 35

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	28

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
52.16	60.52158	104.92	104.6212	79.63721

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Progati College, Agomani is affiliated to the Gauhati University and follows the curriculum designed by the Gauhati University. The college makes an endeavour for the optimum benefits of the students through an elaborate system. The college initiates a mechanism that includes **Academic Calendar, Annual Class Routine, Departmental initiative** etc.

**Institutional initiative and contribution:**

- The IQAC prepares **Prospectus, Academic Calendar and Annual Class Routine.**
- The department prepares **Departmental Routine, Teaching Plan, Lesson Plan and Monthly Progressive Report and maintains Class Diary.**
- The details of **programme outcomes, course outcomes, and syllabi, weight-age** of Sessional examination and Unit test are discussed in the orientation classes.
- **Old question papers** are discussed and provided to the students to strengthen their idea of final examination.
- Part time and Contractual teachers are engaged if necessary.
- **Monthly progressive report** prepared by every faculty and submitted to the IQAC for necessary information.
- When a new programme is introduced, HOD directs the teacher to prepare programme outcomes and course outcomes and it is communicated to the students immediately.
- As per **MOU** inter college classes are taken for the motivation of students.
- **Regular Sessional examination, Seminar, Unit test** is conducted.
- The faculty members attend **conferences, seminar, workshop, orientation/refresher programmes** for upgrading of knowledge.
- The Principal and IQAC ensure the progression of courses regularly.
- **Feedbacks** are collected from the students every year and it is analysed by Feedback Analysis Committee. The problems indicated by the students are marked and forwarded to Governing Body of Institution for necessary action.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 3

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:** 6.18

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	27	54	45	51

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## 1.3 Curriculum Enrichment

### ***1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

#### **Response:**

The university's course selection options are not very flexible because it is an affiliating college. However, there is considerable latitude in the course selection. By adding a few short-term courses for efficient curriculum implementation, the institution has made an attempt to enhance the normal curriculum. The college is working to increase students' employability in order to support general education with information that is skill-oriented. The University's mandatory skill-based courses are designed to increase students' career prospects in the current, fiercely competitive job market. Additionally, the college's Career Counseling and Guidance Cell periodically conduct career-oriented programmes to raise awareness of self-employment and entrepreneurial growth in light of the rising problem of unemployment.

Along with teaching skills, it's also crucial to educate students on contemporary, cross-cutting topics that have larger social value. As a result, the college has made initiatives to raise awareness of a number of topics, including gender, climate change, environmental education, human rights, ICT, etc. among students. The college addresses these concerns in the following ways:-

#### **Gender Issue:**

In order to provide students a thorough understanding of the subject, the gender problem has been incorporated into a number of course syllabi. All of the students at our co-educational college enjoy the same rights and privileges. In addition, the institution established a Women Cell made up of female instructors and a few female students to address the issues and opportunities facing women. Since the cell's founding, it has worked to advance female students and the women of the nearby community by hosting programmes on women's rights, women's empowerment, women's contribution to family well-being, etc. Moreover, many lessons are included on feminism and their issues in the honours subjects like English, Political Science and Assamese through which the teachers try their best to provide knowledge on such topics.

#### **Environmental Education:**

Environment education is now a required subject at the undergraduate level in the university's regular curriculum. Additionally, a few programmes on environmental issues are organised in the college and the surrounding community with the active participation of the committee for Extension Activities and Community Service. These programmes include plantation programmes and several other activities to raise awareness of the need to protect the environment among students.

#### **Climate Change:**

Environmental Science specifically and other disciplines generally treat the topic of climate change as an interdisciplinary one. Additionally, the department of Geography sponsors programmes to educate pupils about many aspects of climate change, including global warming.

**Human Rights:**

The department of Political Science provides knowledge of Human rights as well as women rights as there is the topic specially on human rights and women rights in Political Science. It mainly focuses on violation of Human Rights, constitutional safe grounds of human rights, rights of women and children abuse of human rights.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 5.16

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 43

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website**

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 67.64

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
469	313	213	283	413

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
500	500	500	500	500

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 67.51

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
162	147	97	130	156

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
205	205	205	205	205

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1 Student – Full time Teacher Ratio  
(Data for the latest completed academic year)****Response:** 29.79**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

To enhance and to make more effective the learning experience of the students the teachers adopt different methods..... lecture method, interactive method and field work method, computer assisted method, experimental method.

Use of chalk, dusters and blackboards in classes. Especially in the classes of Economics and Education

the teachers teach mathematics and statistics. Also some teachers use computer based learning through internet and you tube to make the learning more interesting along with the conventional oral presentation.

**Field Trip:** Field Trip and Educational Excursion are held through which students get the liberty of thought and feel free to exchange their different views.

**Interactive Methods:** Learning is made interactive by participation of students' in group discussion, role playing, quiz, analysis of news, question and answers on current affairs etc. In the departments of Political Science and History interactive methods are frequently organized.

**ICT Enabled Teaching:** The College has Two Smart class rooms with Wi-Fi and Internet facility where teachers and students take part frequently to make teaching learning process more interesting.

**Student Seminars:** Departmental seminars are held for experimental learning in which students provide lesson based topics and presented papers.

**Group Learning Method:** Every department has whatsapp group. Students share their notes and study material through this method. Whatsapp groups are made by students and teachers of each department to share the information regarding syllabus, questions of students, preparation for final examination and any other programmes held.

**Blackboard Presentations:** Students are allowed to use blackboard.

**Moreover, the following steps are also adopted to make teaching-learning process more active:**

- Tutorial sessions are held, and students are also allowed to submit Home Assignment as part of their internal evaluation.
- Remedial classes are done.
- The college encourages students to express their creativity. Debating, creative dance, classical music, fashion, and design are a few of these.
- The teachers of every department discuss programme outcomes and course outcomes at the beginning of the academic session to enrich students subject related interest.

**Even Learning is made more student-centric in the following ways:**

- **In Lectures:** Lecturers act as facilitators, encouraging discussions among students and allowing brainstorming to develop from the viewpoint of the students.
- **In Tutorials:** By creating questions, case studies, and tasks and giving each student individualized attention, tutors work to promote students' own methods of thinking in tutorials.
- **Field Study:** The curriculum's inclusion of field studies ensures that students are involved and participating in learning about practical topics.

- **Literary Creativity:** Students are encouraged and allowed to publish their literary articles in the college magazine and wall magazine. They also take part in editorial board.
- **Job Oriented Programme:** To give more information relating to job, professional education and higher education the career guidance cell organizes job oriented programme.
- **College Week, Freshers' Social:** Students are allowed to strengthen their speaking power, leadership, cultural and social activities.
- **Seminars:** Student seminars offer the chance for self-learning and enhance their presentation ability.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 97.22

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	29	29	30

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

**Response:** 25

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	9	7	5	4

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:**

Our College has three-tier Grievance Redressal Mechanism for the welfare of students.

**Level I: Departmental Level:**

The HoD of each department is entrusted to look into the grievances raised about the marks they have obtained in the Sessional examination. The departments adopt process for ensuring and transparency and reliability in the internal evaluation system, the teachers of respective course distribute answer scripts in the class that they can scrutinize their own scripts and that is done in front of teachers. If any discrepancy is arisen, the answer scripts are reevaluated without delay for correction and everything is recorded in the students' progress report register.

**Level II: Institutional Level:**

Most of the grievances are dealt and solved in the departmental level. The grievances which are not possible to solve in the departmental level, forwarded to the Examination Committee of the College for remedy.



The Students are asked to submit their grievance black & white, to the HoD of departments, if they are not satisfied in departmental level, they are allowed to report regarding their complaint to the Principal. The Principal in co-operation with examination committee and respective department solves the grievances of the students.

### Level III: University Level:

If the students are not satisfied with the decision adopted in the institutional level the applications are forwarded by the principal to the controller of examination of Gauhati University. The controller of examination of Gauhati University redresses the grievances after proper inquiry and discussion with the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website**

### Response:

The college is affiliated to Gauhati University and follows its guidelines. The students of the college study undergraduate course in the subjects MIL-Assamese, MIL-Bengali, Elective Assamese, English, Economics, Political Science, History, Philosophy, Sanskrit, Arabic, Education and Geography. Besides, the college introduces several certificate courses and diploma courses.

- The College practices academic calendar, teaching plan, lesson plan, class routine, departmental routine.
- The teachers are sent to short term, orientation, refresher course, workshop, seminar etc.
- The College administration and IQAC supervise to ensure that lessons are held regularly and syllabi are completed.
- Seminars, group discussions, unit test, remedial classes are practiced.
- Students Feedback collected, analysed and action taken.
- There is a central library.
- Annual College Magazine “PROGYA” and Annual wall magazine “JAGARAN” have been published.
- “PROGATI” a research book have been publishing yearly from 2021.
- The IQAC initiates educational trips.

### Course Outcome:

- After completion of English course students are able to write, summery, abstract, reports in

English. They are able to present topics in English in seminar and familiar with European literature.

- The Political Science helps students to understand the concept of democracy, liberty, justice, political theory, political history and human right etc.
- After completion of courses in economics students acquire knowledge of economic concepts of supply, demand, prices, production, distribution, consumption, market, tax, profit, cost etc.
- The History course enables students to reconstruct the ancient civilization, culture, social and political evaluation in the world.
- The Assamese course introduces students with the History of Assamese literature, Assamese language, folk culture and Assamese culture, society and religious tradition of Assam.
- The course in Geography enables students to realize the importance of Geographical and geomorphology knowledge.
- Students are conscious of educational system, educational policies, adolescence and adult hood, psychology and statistics etc.
- With Philosophy course the students are acquainted with the various great philosophers and are able to earn knowledge of ethics, morality and human values.
- Students are empowered to speak and write in Sanskrit language. Students are acquainted with ancient Indian history, philosophy, religion, cultural and society.
- Reading Arabic course the students acquire the knowledge of Arabic language, Arabic literature, Arabic grammar and Arabic history.
- The certificate course in Yoga empowered the students to be healthy, physically and mentally.
- The certificate course in Rajbangshi language helps students to know Rajbangshi literature, language, phonetics and grammar.
- The DCA course will enable the students to get job in private and government sector.
- The Scouts & Guides enables student to get job in Indian defense and it enhances feelings of nationalism and social services.

#### Communication to the teachers and students:

- The Sessional results are timely displayed and discussed weaknesses in the classes.
- The college provides prospectus which contain details of programmes offered by our college.
- The Principal/IQAC held teachers meeting for academic information.
- The teachers discuss the syllabus in the classes for course awareness.
- The syllabus of certificate courses is uploaded in the College website.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

##### Response:

The college is affiliated to Gauhati University, so the College must adhere to the Universities

recommended course module. However the goal of college is to shape the students in to a responsible citizen. And the College evaluates programme outcomes and course outcomes on the basis of the student's formative and summative assessment in the courses. The College has done evaluation of PO and CO through various parameters:

- The College provides degree and certificate course to encourage the students in the field of higher education and employment.
- The Teachers take classes in ICT class room and students get scope to be familiar with ICT tools.
- The College administration, faculties and office staff discharge their duties sincerely.
- The College Library provides text and reference books, journals, news papers, magazine, competition success books.
- The formative development is measured through various activities like field work report preparation, initiation of cultural and educational programmes, collaborative events with other organization etc. The college evaluates the outcome with the exercise of field work, home assignment, practical copies, group discussion, excursion and job trainings etc.
- For effectiveness of teaching learning process students feedback is collected and analysed.
- The college introduces various certificate courses to make students competent in the field of job and higher education.
- The knowledge and skills are measured through external and Sessional examination, home assignment, project work, field work etc. The external examination is measured by the examination board of University and the Sessional examination is conducted by our college as per the guidelines given by the Gauhati University.
- The College ensures the programme outcomes evaluating external and internal examination results and achieve in various activities organized by the college.
- The College ensures social ethical values and community service attitude through various activities organized by Extension Service Cell and NSS.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3 Pass percentage of Students during last five years (excluding backlog students)

**Response:** 79.54

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
175	172	134	146	166

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise

**during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
210	197	205	187	198

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.02

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

In terms of communication students are taught in both English and Assamese. For better understanding of the courses the teachers also use local language in the class. The college has been practicing regional, national and local cultural programme.

The college has the facility of well equipped library where the Vedas, Upanishad, Ramayana, Mahabharata, Books as Indian ancient heritage are available. The students of Sanskrit Department, as well as English Department studies those books regularly as there is a part of Indian myth, which includes Mahabharata, Sankuntalam and other ancient histories of India in English honours. All these topics are regularly taught in the college in different departments like Assamese, English, Sanskrit, History etc.

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response:** 1

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.09

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.34

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in**

**national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	1	0	3

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

Progati College, Agomani has done several academic services and extension activities in which teachers and students participate spontaneously. The objective of the programmes is to develop student's mindset for extension of social services and human personality.

**The College has conducted the following programmes such as:**

- Eye check up camp and medicine distribution free of cost.
- Health awareness program (International Yoga day).
- Greenness awareness program with plantation. (World Environment day).
- Teacher's one day salary donation to the Govt. of Assam for helping the victims of covid-19.
- Gender Equality Awareness. (International Women day).
- Awareness programs for pollution control and cleanliness.
- Anti- Drug Awareness program.
- Voter's awareness program.
- Adoption of primary school and Secondary school in the local area.
- Some of the College teachers take classes in these schools to enrich academic interest of the students.
- Scouts & Guides has been initiating various camp and awareness programmes for personality and nationalism improvement.
- College Week & Fresher's Social are held every year through which student reflect their genius

in sports, playing, culture, speech, debate ,dance, song etc.

- Aids Awareness program.
- Regional cultural programmes of various states (Folk culture).
- Career Guidance counseling programme.
- Saksham Betia organized by Piramal Foundation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

Progati College, Agomani have been striving to reach out to the neighbor-hood community in terms of extension activities for holistic development of the students towards social commitment. Extension activities are done in connection with the society in which it exists.

#### The extension activities are reflected through the following programmes:

- The village Kaldoba, Pt. III is adopted in which the college exists.
- One L.P. School and one Secondary girl's school is adopted to enrich academic quality.
- Some teachers of this college take classes and highlight the subjective knowledge of the students.
- The college introduces NSS unit and Scout & Guides through which students become aware of social services.
- For eye Checkup a Medical Camp has been organized in the college through which students as well as neighbour public are benefited.
- The Sexual Harassment Cell, Anti Ragging and Grievance Cell organize various programmes in relation with gender issue, health, code of conduct of this college etc.
- The teaching and non teaching staff of this college have contribution to the Govt. of Assam for the help of the victims of Covid-19 in 2020 and 2021 contributing an amount of Rs.109,443/-.
- The teachers also have financial contribution for the development of department. Total Amount Rs. 69260/-.
- The principal Dr. Basiruddin Bepari and former G.B. President Lt. Prallad Ch. Paul have donated Rs. 75,800/- and Rs. 25,920/- respectively to buy C.C. Camera for the integral safeguard of the college.
- The college has cleanliness drives organized by NSS unit such as Swachh Bharat Abhiyan and plantation programme.
- The IQAC of the college in collaboration with Fulkumary Bapuji Club has done AIDS awareness programme in which NSS unit and other students and teachers participated.
- Voters Awareness Programmes are initiated every year.
- Student Union Election is held every year which gives student the provision to gain practical knowledge of election and politics.



- To make aware and to give information of Indian freedom movement, Netaji Jayanti, Gandhi Jayanti, B.R. Ambedkar Birth Anniversary are observed every year.
- The College Observes Rabindra Jayanti and Teachers Day also.

The Progati College, Agomani, maintain a well relation with neighbours and students through its extensive activities regarding culture, literacy, health, cleanliness, politics, social services, nationalism etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

**Response: 9**

#### 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	2	0	0	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for

*internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response: 1**

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### Response:

Progati College is an institution for higher education of arts stream with inclusion of **11 departments**. The Assam government has sanctioned Science stream in this College which is under the process. Three laboratories are adopted and funded by Assam government but Govt. order for admission of students in Science is not provided and teachers are not recruited.

**The following facilities for teaching- learning are available in the College premises:**

- **17** Class rooms.
- **Three** science laboratories.
- **One** sound system auditorium cum Seminar Hall.
- **Two** ICT classrooms.
- One Computer lab with **7 computers**.
- Well equipped **separate departments**.
- **6 Computers** for central Library, examination branch and IQAC office.
- **One** Conference Hall.
- Two common rooms, one **for boys and one for girls**.
- Separate student **union office**.
- **Wi-Fi band internet facilities** within the campus.
- **5 garden** in front of the college building.
- **One Central Library** with good collection of text book, reference book, Journal, Magazine, News paper, Holy books, Competition success, Alumni donated books, books for medicinal information etc.
- Each department has its **own Library**.
- **One** Geography practical Laboratory.
- The college has provision of **field for minor games & sports**.
- Culture programme is held in college **auditorium hall** and in the college field need base.
- College has an agreement with Agomani Higher Secondary School **for five years** from the date of signing that college can organize outdoor games where college students will participate.
- The college introduces **YOGA** course and the classes are taken in auditorium hall.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

**Response:** 23.94

##### 4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
30.73	12.5	35.14	17.85	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

**Response:**

- **Harendra Nath Paul Memorial Library (HNPM)** is a Central Library of this college which was established at the time of the establishment of the college.
- The Library has near about **9,500 (Nine Thousand five hundred)** Books (**Text Book/Reference Book/Competition Success/Books of Medical Information/Yoga** etc.
- The Assam Govt. provides **1 Crore** to this college for the construction of Digital Library in the year 2019. The construction is going on, probably the scheme will be completed by 2023.
- The Library has regional/national **newspapers, journals** etc.

- The students are facilitated with a **reading room**.
- The library is using **Online/offline Library System** for students' welfare (**Issue/Return/Renewal**).
- The Library organizes orientation programmes for new members.
- **CCTV** surveillance for security reinforcement.
- The college introduces an **Alumni book bank** in the year 2022.
- The library of the college conducts awareness programmes every year after the starting of new academic session, so that the freshers can get the information about the welfare service of the library.
- The library maintains students as well as teachers' register for using the reading room.
- The alumni students are inspired with the initiation of alumni book bank in this college and **30 (Thirty)** alumni students have **donated 54 (Fifty four) books**.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

- The College has **tie-up with Jeet and Global Networking** for maintenance and regular update of IT facilities
- The College has **two smart class rooms** at present.
- The college facilitates **Wi-Fi facilities** for students and teachers within the campus.
- The college introduces one computer education center which provides the students **Diploma in Computer Application (DCA) course** through which students can enrich their basic knowledge of computer.
- Moreover the college has the facility of **CC camera** in the class rooms as well within the campus for security.
- The College has developed a portal for **online admission**.
- As an affiliated college under Gauhati University, the college uses **online form fill up** portal extensively for the benefit of the students.
- Bandwidth of internet connection with speed **upto 300 mbps**.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 417

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 2

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

**Response:** 12.18

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
14.42869	11.66192	7.24808	7.92374	7.69470

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 89.83

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
799	589	456	725	733

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above



File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 5.67

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	08	05	08	14

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
176	172	134	146	166

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### **5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**

**Response:** 0

#### **5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## **5.3 Student Participation and Activities**

### **5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 0

#### **5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 1.6

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	2	2	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The College has formed an Alumni Association; it is functional but not registered till now. It has positive co-operation and financial support and initiation in various academic and awareness programme.

**Financial Support:** The Alumni Association of Progati College, Agomani provides financial support to the initiation of Diploma in Computer courses.

**Participation in Programmes:** The alumni members participate in various cultural programmes, awareness activities organized by the college.

**Alumni Book Bank:** The College's library introduces Alumni Book Bank. The Alumni Book Bank is

enriched by the donated Books of outgoing students which is the result of the encouragement of Alumni Association.

**Alumni Drive of Plantation:** The Alumni has active participation in plantation programme held by the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

- As the college is situated in the backward rural area with a vision to provide quality higher education to the poor rural students, the college always endeavours to fulfill its vision providing value education.
- The Governing Body is supreme in policy making and principal / secretary is the chief executive. In 2017 G.B set a five years plan for development.
- For decentralization of power various committees and cells are formed for coordination and maintenances among the college staff and students for smooth conduct of teaching –learning.
- The institutions strategies and policies are developed by the principal in collaboration with the governing body, IQAC and other committee and cells.
- The problems raised by the students through their feedback submission are discussed thoroughly in the G. B meeting and tried to solve as much as possible.
- For well conduct of the institution G. B meeting, IQAC committee meeting and cells meeting are held need bas frequently.
- The college has introduces three courses, one diploma courses and NSS to develop students Nationalism, Skill, Social Services, Humanism and Vernacular Speaking.
- The college introduces Sanskrit speaking courses through which student enrich their knowledge of Sanskrit language.
- The college introduces KKHSOU of U. G and P.G courses in Arts to help the poor students of this rural area.
- With the co-operation of the faculty members of the specific departments the academic policies and course contents are developed and prepared by the affiliated university are put into practice.
- The college has a green campus committee which works hard to provide greenness within the college campus by plantation, gardening etc.
- The Governing Body established many subcommittees to manage the administration. For instance, the college has the following working bodies operating at various levels.

1. IQAC
2. Research Cell
3. Innovation Cell
4. Academic Council
5. Extension Service Cell
6. Women's Cell
7. Career Guidance Cell
8. ST /SC /OBC Committee
9. Admission Committee
10. Anti-Ragging Cell
11. Grievance and Redressal Cell

12. Library Advisory Committee
13. Teachers' Unit
14. Students' Union
15. Feedback Analysis Committee
16. Cultural and Sports Committee
17. Green Campus Committee
18. Sexual Harassment Committee
19. Construction Committee
20. Examination Committee (Internal)
21. Examination Committee (External as per G.U guidelines)

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc**

### Response:

Plans for the college's development activities are formulated by the Governing Body. The Governing Body also implements the required steps for the implementation and evaluation of the aforementioned activities in consultation with IQAC, teaching staff and non teaching staff.

- The college has constructed a building funded by Assam Government amount of Rupees one crore.
- Parking for vehicles like two wheelers and four wheelers.
- Establishment of Garden in front of the college building.
- Modern designed main gate funded by local M. L. A's development fund Rs. 10 lakh.
- The backside of the college campus is very low, so the G.B appealed local M.L.A for earth filling and our responsible M.L.A. Mr. Ashwini Kr. Roy Sarkar under Manrega scheme fills a part of this low land.
- Agomani Development Block has sanctioned a fishery in the college and the work of the fishery digging is running.
- Three Laboratories of 1560 square feet have been constructed with our M.P. Fund.
- Sound system, Auditorium/ Seminar Hall and two smart class rooms with ICT facilities are provided.
- The College provides a well equipped and hygienic Canteen for students and teachers refreshment.
- Certificate and Diploma courses such as One Year Yoga Certificate Course, Scout and Guides, DCA are introduced to enhance students' skill and health development.

- Certificate Course in Sanskrit speaking and Learning Sanskrit Language also have been initiated for Five Years by Rashtriya Sanskrit Sansthan (Deemed University) from the year of 2016-2020.
- For students motivation and enrichment of practical knowledge educational tours are organized by IQAC and concerning department.
- Awareness programmes and career counseling programmes are organized as well as different festivals are observed.
- Green Campus and smoking free zone.
- Installation of Science laboratory, LCD projector, Visualizer and sound systems to enable students' proper learning experience.
- The college campus is connected with Wi-Fi and some class rooms, offices, library are developed with internet connection.
- Library, Examination Cell, IQAC are developed with computers.
- As per demand of students every year need base books have been purchased.
- H.N.P.M Library is developed with online system in case of book register/issue/return etc.
- The Governing Body supervises the academic progression and appoints part time, contractual teachers and other non teaching staff according to the need.
- The principal executes sincerely the service rule in relation with leave, absentee, in case of teaching and non teaching staff. Casual leaves, Earn leaves, maternity leaves, medical leaves are allowed as per the grant of authority.
- Installation of alternative power energy such as solar panel and generator.
- There is provision of developed toilet system for students and outdoor attendance within the college campus.
- The college also provides to the students the facilities of drinking water normal and cool.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

##### Response:

The institution has implemented an affective Performance Appraisal System with the goal of improving the administrative and academic standards which functions in the following ways:

##### Teacher Performance Record:

Teachers are asked to put their signature in the Attendance Register as they arrive in the institution. Biometric attendance is applied for teaching and non-teaching staff. They have to put their snap or finger print at the time of arrival and departure. The principal regularly monitors such issues. Every faculty members are asked to maintain teaching plan, lesson plan, class diary and progressive report which are supervised by the principal. The faculty members are entitled to various extra-curricular and co-curricular activities and also are evaluated on such performances.

##### Evaluation by the Student:

The college maintains an effective feedback mechanism by the student through which principal, administration, library, teachers and office staff are assessed. Even the students are facilitated to put complains or grievances against teaching and non teaching staff, administration, library, infrastructure, etc. The feedback system gives the students chance to evaluate any parts of the institution.

##### Welfare Measures:

- The college has free Wi-Fi facility for students and teachers.
- For the students and teachers well furnished canteen is provided.
- Casual leaves are granted on need base.
- Sufficient parking place is there in the college for the students and Staff.



- Issues regarding teaching and non teaching staff are resolved in consultation with IQAC.
- The college conducts free health check up.
- Covid -19 awareness programme is held in the adopted village.
- Leaves are granted to the teachers for pursuing PhD, Workshops, Seminar, and Conference etc.
- National Pension Scheme is available in the College Campus for the Govt. Sanction Post.
- Group Insurance is offered to the Govt. Sanction employees.
- The college management encourages the professors to submit applications for advancement in accordance with UGC guidelines.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 1.43

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**Response:** 14.18

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	2	3	10

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

<b>File Description</b>	<b>Document</b>
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## **6.4 Financial Management and Resource Mobilization**

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The financial management of the college is clear and systematic. It conducts both Internal and external Audits for the Government and non government fund.

#### **Local Audit:**

Social Auditor is deputed by the G.B. to audit the Accounts of the college. The Auditor scrutinizes and verifies all essential account details in connection with the submission of audit report. The audit team also points out the mistakes and anomalies for the development of healthy financial mechanism in the college. The audit report reflects the financial status of the college.

#### **Statutory Audit (Chartered Accountant):**

The Statutory Audit of all the accounts of the college is done by the Chartered Accountant every year.

General A/C (Working Fund), Development fund, Tuition Fund, Library fund, Union fund, Internal Examination Fund, Principal Cum Secretary Fund, Grant-in-aid for Infrastructure Development Govt. of Assam, IQAC Fund all these funds in connection with Admission Fee, Donation, Salary of Staff maintained by account officer on behalf of the principal come under statutory audit.

The college has not done External financial audit till now. But the Directorate of Audit Govt. of Assam has ordered to audit by the Govt. authorized Auditor from the year 2013 to 2023. It is under process and G.B. of the college has applied to depute Govt. Auditor for the External Audit.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **6.5 Internal Quality Assurance System**

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

An Internal Quality Assurance Cell (IQAC) is formed on 5th August 2017. The IQAC has several agencies to assure the quality education and various extension activities.

#### **Basic Purpose of the IQAC:**

- To ensure continuous improvement in the entire activities of the institution.
- To assure stakeholders connected with higher education – Namely, Students, Parents, Teachers, and Society etc.

### **IQAC Aim:**

To develop a system for continual improvement in

- Academic
- Administration
- Technology
- Co-Curricular activities

### **Our Objectives:**

- To provide quality Education.
- To install moral values for personality development of the students.
- To adopt relation between Socio-Economic and cultural environment to meet the future challenges.

### **Functioning of IQAC:**

- IQAC meetings are conducted frequently to review the activities conducted.
- IQAC acts as a nodal agency of the institution for quality related activities.
- IQAC notices are communicated by online/offline.
- All the reports from committee Co-ordinator and Head of the departments are collected by online/offline.

### **Implementation:**

- The IQAC organizes various extensive and outreach programme.
- Held meeting with the teaching staff need base to develop the academic quality and discusses about the progression of course outcomes.
- Conducting seminars, webinars, workshops etc.
- Organizes various awareness programmes, health programmes, cultural programme in collaboration with different other organizations.
- Implementation of academic enrichment taking class in school of adopted village.
- Collecting feedback and stakeholder analysis.
- Introducing to the best practice.
- Organization of Career Guidance programmes.
- Introduction to the ICT class to enrich the use of ICT tools by students.
- Initiating of quality approach in the field of accreditation and ranking.
- Introducing courses for students like DCA, YOGA, Rajbangshi Language and Scouts & Guides.
- Improvement of Gardens within the college campus.
- Implementation of MOU with various institutions.
- Wi-Fi and Internet service within the campus.
- Activation of NSS unit.
- Village Adoption for community welfare.
- Improvement of Teaching Learning standard.
- Improvement of Library and initiating the online system of Register/Issue>Returns.
- Publication of Research Book, College Magazine, Wall Magazine for the improvement of literary creativity of students and teachers.

- Formation of Alumni Association and initiation of Alumni book bank in H.N.P.M. Library of the college.
- Guidance to various cells and committees for enhancing activities.
- Preparation of academic calendar, class routine, prospectus.
- Celebrate yearly celebrations, birth commemoration of grind identities perception of days etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:** C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

Progati College, Agomani is dedicated to uphold and promote each person's rights, equality, and dignity. The purpose of committees like the Women Cell, Sexual Harassment Committee, Anti-Ragging Cell, Grievances and Redressal Cell is to monitor, prevent, and outlaw any harassment or discrimination. The university offers co-education, and the prevalence of female repression is significant in the affected areas.

**Safety and Security:** The institution's first priority is safety and security. Numerous efforts have been started in order to guarantee a safe and secure atmosphere for the students as well as the facilities.

- Temporary Boundary wall
- CC camera within the campus as well as in the class room
- Emergency Phone Numbers Displayed within the campus.
- Facility of RO Water.
- Students' Identity card is issued with valid date, containing name, photograph, address to ensure safe entry and passage into other organizations and also to identify whenever necessary.
- Separate Boys & Girls Common Room.
- Separate toilet facilities are available for the female students.
- The college has facility like bedding, First Aid Box, Dressing Room etc. which are optimally used by the lady teachers and girls students.
- Ramp for Divyangjan.
- Maintenance of Gender Equity in every programme held in the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The Institution celebrates and organizes various national and international commemorative days, events and festivals. The following events are observed or celebrated in the institution:

- Republic Day

- Independence Day
- World Environment Day
- World woman Day
- Gandhi Jayanti
- Anti -Drug Awareness Programme
- International Yoga Day.
- Voters Day
- College Week
- Milad-E-Mehfil
- Prakram Diwas
- Rabindra Jayanti
- Teachers Day
- Birth Anniversary of B.R. Ambedkar
- Awareness Programme
- College Foundation Day
- Cultural Programme
- Saraswati Puja.
- Aids Awareness Programme
- Library Awareness Programme
- Mental Health Awareness Programme
- Job Oriented Programme

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

To sensitize and to make aware the students regarding improvement of social views and responsibilities the Progati College comes forward with the following two best practices:

#### Best Practice I:

##### Title of the Practice:

##### Cleanliness and Green Campus

Progati College, Agomani has a Green Campus Committee for the maintenance and improvement of the College Campus initiated with garden and plantation programme which will provide fresh environment



and natural beauty.

The IQAC of Progati College, Agomani, in consultation with G.B., adopts some policies for cleanliness, greenery, sustainable and natural environment which is being implemented by the Green Campus Committee.

**Aims:**

Progati College, Agomani prepares Green Campus Policy with a vision **“Clean and Green Campus to promote sustainable and eco-friendly practices.”**

**Mission:**

To make the human community aware of the need for a sustainable, clean and healthy life days ahead.

**Objectives:**

- To sensitize everyone about the importance of cleanliness for a healthy life.
- To sensitize students and staff to minimize the use of polluting products and services.
- To hold awareness programme about environmental issues organizing events, rallies, tree plantation drive, excursion, educational tour etc.
- To make the students and staff aware about nature so that they can raise voice against hazardous practices destroying Nature.
- Initiatives to be taken to implement Nature-awareness programme for the improvement of human value and morality.
- To ensure the college campus plastic free zone.
- Prohibiting use of intoxicated products within the college campus.
- To sensitize students about the human value and morality.
- To promote gardens inside the campus.
- To ensure the use of LED bulbs and Tubes within the college campus.
- Awareness for controlling of sound pollution within the campus.
- Proper management for dropping solid wastes.
- Restriction on high polluted vehicles within the college campus.
- Use of Dustbin.

**Implementation:**

For the implementation of a successful Green Campus policy the following measures are taken:

- Policies of Green Campus Committee have been displayed in front of the college building.
- The College appoints a person to see the matters of cleanliness whose remuneration is funded by the college.
- The appointed person for cleaning the campus has been performing his duties regularly including cleanliness of toilet, class rooms and the entire campus.
- The garbage's are ensured to drop in the depth place at the corner of the college campus.
- Two solar lights are installed.
- LED bulbs and tubes are also used instead of ordinary ones.
- Two drinking water filters with cooler of good quality are installed.

- Garbage dumps are arranged for wastages and garbage at the corner of the college campus.
- To sensitize everybody towards nature, all the important days are observed to protect and nurture environment.
- Plantation for green environment is being implemented in and outside the college campus.
- The NSS Unit has also implemented plantation drive.
- The administration of the college declares the college campus as plastic-free zone.
- The administration adopts zero tolerance in case of gender-discrimination, ragging and any other illegal and immoral behaviour on the part of the students.
- Dustbin for throwing garbage is used in the college campus.
- Initiation of garden within the college campus and nursing of it are ensured.
- Water outlet has been ensured.
- Restriction is imposed on high polluting vehicles in the college campus.
- More than 60% students and staff come to college by public bus, electric vehicle, bicycle and non-polluting vehicles to ensure a pollution free environment.

## **Best Practice II:**

### **Title of the Practice:**

#### **Skill Enhancement in Literary Creativity of Students and Teachers**

Progati College, Agomani is situated in an educationally backward area in which literary activity of the teachers and students is very little. But, the college, being the only institution for higher education, must have a role to promote students, teachers and educated people towards writings to reflect thoughts, feelings, perspective, experiences etc. to develop their literary quality and inherent aesthetic beauty of literature.

The IQAC of the college, feeling its role and responsibility in this regard, forms several boards and cells, such as Advisory Board, Publication Board, Editorial Board, Research Cell, Innovation Cell etc. and starts devotedly to work hard in the respective field – as a result of which, in cooperation with the said boards and cells, the college has been successfully publishing annual college magazine entitled ‘**Progya**’, annual wall magazine entitled ‘**Jagaran**’ and an anthology of research book entitled ‘**Progati**’ in which students, teachers, alumni and scholars from different sectors of society have been beautifully able to reflect their thoughts, views, feelings, experiences etc. and express their true voices to mirror the society and human value.

### **Aims:**

- Aims to improve the reading, writing and literary skill of the students and teachers and the taught of the college, to a great extent.
- Provides opportunities to improve creative writing.

### **Objectives:**

- Endeavours to publish magazine and book annually.
- Encourages the teachers and the taught for the improvement of their creative writings.
- Highlights the qualitative activities of the college.
- Elevates writing style of essay, short story, poetry, report writing, research writing etc.

- Gears up the literary taste and study habit of the students.
- Provides a scope of using leisure time of the teachers and the students.

#### Management of Magazine:

- The IQAC maintains the whole process of the publication.
- The expenditure of the publication is financed by the college.
- The teachers and the students have active participation in the management of the publication.
- Under the guidance of IQAC, the Students' Union collects the article from students, teachers and alumni.
- The Editorial Board selects the articles with the help of Advisory Board.
- The college magazines are distributed to the students and then uploaded in the college website.
- The Wall Magazine is displayed on the magazine board so that everyone can see.
- The Research books are provided to the writers of the articles only, and some copies are kept in the college library so that students can read.
- Full supports and efforts are extended by the teachers for maximum participation of students in the publication process of the magazine.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

#### **Krishna Kanta Handique State Open University: A Distinctive Performance of Progati College, Agomani.**

Education is the backbone of a society. In common parlance, education is any act or experience that has a formative effect on the mind, character or physical ability of an individual. In continuing with the aim of building a knowledge-based society, Krishna Kanta Handique State Open University has a great role and responsibility to perform. KKHSOU, with the motto of 'Education Beyond Barriers of age, academic background and geographical boundaries' established under the provision of KKHSOU Act, 2005 enacted by the Govt. of Assam and published in the Assam Gazette (extraordinary) dt 29/09/2005 has been recognized by the Former Distance Education Council, New Delhi(now DEB,UGC) vide letter no. DEC/Misc/o7/5957 dated 03/10/07. The University Grants Commission vide its letter no. F.9-13/2008(CPP-1) dated 18th March, 2009. It is the fourteenth of its kind along with IGNOU and the only State Open University in the whole of NE India.

The College Authority feels the necessity of establishing a distance education centre in the college as a part of distinctive performance to provide higher education to the candidates who are not able to study in the college regularly. To begin with, under Graduate Programme was introduced in the college in the year 2017 under the auspices of a management committee of KKHSOU, Progati College, Agomani in the subjects such as General English, MIL(Assamese), Elective Assamese, Education, Philosophy, Economics, Political Science, History, Sociology, Elective English and Sanskrit. Later in 2022, the authority of KKHSOU gave approval to open P.G. Course in the subjects such as Assamese, English, Education, Political Science, Sociology and Economics. Regular classes are done on every Sunday by the senior and expert teachers of the college.

The study centre has a management committee for the smooth running of the centre chaired by the Principal of the college. Every year, the study centre of the college conducts undergraduate and post graduate examinations of KKHSOU. The main aim of the study centre is to develop and provide easily accessible modes of quality higher education and training with the use of latest educational inputs and technology. It holds the promise of providing quality of opportunities for higher education and bringing into its fold the deprived and denied sections along with the fresh learners.

The programme of the University in general, and the study centre in particular, are so designed that it can spread education to all the learners of the educationally backward area. The dreams of many poor students of this educationally backward area of taking higher education would not have come to reality without this study centre. From the inception of the introduction of the study centre in the college, it has been able to offer undergraduate and post graduate degrees to a lot of students by opening a scope in terms of job, status and career.

The study Centre has been running very smoothly under the auspices of a management committee of KKHSOU, Progati College, Agomani, and it is on the way of progress. The authority of KKHSOU is so much pleased at the result and the increasing number of students in the study centre that they have decided to donate a separate building of their own for the smooth management and administration of their academic system. Some new courses are also going to be introduced in view if the demand and necessity of the students.

In conclusion, it can be said that the college itself has been able to cater to the taste for and need of the regular students on the one hand, and the wishes and desires of taking higher education on the part of the poor and backward students of the international border area on the other. KKHSOU has been able to bring a little ray of hope which is visible in the eyes of the education loving and poor students as well as people of the backward area, and here lies the success of an educational institution.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The college is situated in the downtrodden area of which belongings are very poor and educationally backward. The students of the locality have a provision to complete UG and PG courses through **KKHSOU** in the college campus. The **KKHSOU** has been established in **2017** which offers distance education. Already many students have completed their degrees through this center.

The college also opens “**One Year Certificate Course in Yoga**” for all the students of this college keeping in mind about the healthy mind and body the . The course has been started from the session 2021-22 and already **40 students** have completed the course and have received the certificate. The college provides this course **free of cost**.

The college opens **Diploma in Computer Application (DCA)** for the skill development of the students which is **free of cost**. The center is opened in 2023 and the course started from the March 2023. Already, **126 students** have been admitted in the course and the classes are running. The college purchased **7 (Seven)** computers for the students' training. The college bears the expenditure of this course and appoints a computer teacher whose salary is self financed by the college.

The college initiates **Scouts & Guides and NSS Unit** which is functioning under the strong leadership of the appointed programme officer. These two courses offer a platform for training which is useful resources for nation building and social activity.

The college has a MOU with **Halakura College, Halakura, Koch Rajbanshi Sahiyta Sabha and Seemanta Chetana Manch Purbattar, Dhubri Assam**. As per MOU with **Koch Rajbanshi Sahiyta Sabha** the college introduces One Year Certificate Course in Rajbangshi Language. In collaboration with **Koch Rajbanshi Sahiyta Sabha**, the college initiates a **Health Camp** for Eye check-up through which the students, teachers and localities are facilitated. The teachers of the Halakura College, Halakura and Progati College, Agomani have done several inter-college classes through which students are benefited and motivated as well.

### Concluding Remarks :

Since its inception, Progati College, Agomani has been on a long academic journey of **31 years** and more than **2000** students have completed Three Years Degree Course in this college and they have engaged in various professional works such as Govt. Services, Business, Agriculture, Social Services, Politics etc. The College has been able to leave an unerasable imprint among the students and the education loving poor people of the backward area by making education accessible to them.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification : 9 Answer After DVV Verification :3</p>																														
1.4.1	<p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies</p>																														
2.1.2	<p><b><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>147</td> <td>97</td> <td>130</td> <td>216</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>162</td> <td>147</td> <td>97</td> <td>130</td> <td>156</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	240	147	97	130	216	2021-22	2020-21	2019-20	2018-19	2017-18	162	147	97	130	156	2021-22	2020-21	2019-20	2018-19	2017-18					
2021-22	2020-21	2019-20	2018-19	2017-18																											
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162	147	97	130	156																											
2021-22	2020-21	2019-20	2018-19	2017-18																											
2.4.1	<p><b>Percentage of full-time teachers against sanctioned posts during the last five years</b></p> <p><b>2.4.1.1. Number of sanctioned posts year wise during the last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>28</td> <td>28</td> <td>28</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2021-22	2020-21	2019-20	2018-19	2017-18	28	28	28	28	28																				
2021-22	2020-21	2019-20	2018-19	2017-18																											
28	28	28	28	28																											

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	29	29	30

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	1	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	1

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	1	0	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	1	0	3

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	2	0	0	0

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 9

Answer After DVV Verification : 1

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
32.21831	8.1414	77.3787	2.60570	7.49957

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
30.73	12.5	35.14	17.85	0

Remark : Values have been updated as per supporting documents

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 2

Answer after DVV Verification: 2

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13.24313	10.68137	5.61893	9.39184	11.39395

Answer After DVV Verification :

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2021-22	2020-21	2019-20	2018-19	2017-18
14.42869	11.66192	7.24808	7.92374	7.69470

5.1.1 **Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
798	589	456	725	733

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
799	589	456	725	733

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: C. Any 2 of the above

7.1.2 **The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: B. 3 of the above

7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**

2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: C. Any 2 of the above

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>            Answer before DVV Verification : 28            Answer after DVV Verification : 35</p>																				
2.1	<p><b>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>52.16149</td> <td>60.52156</td> <td>104.9266</td> <td>49.1256</td> <td>79.6372</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>52.16</td> <td>60.52158</td> <td>104.92</td> <td>104.6212</td> <td>79.63721</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	52.16149	60.52156	104.9266	49.1256	79.6372	2021-22	2020-21	2019-20	2018-19	2017-18	52.16	60.52158	104.92	104.6212	79.63721
2021-22	2020-21	2019-20	2018-19	2017-18																	
52.16149	60.52156	104.9266	49.1256	79.6372																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
52.16	60.52158	104.92	104.6212	79.63721																	